



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM
OSDS-2025-038

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Heads of all Public Elementary, Integrated, and Secondary Schools
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC-Schools Division Superintendent

SUBJECT: HUMAN RESOURCE MANAGEMENT PROMOTION AND SELECTION BOARD SCHEDULE OF ORIENTATION, WRITTEN/SKILLS TEST, BEHAVIORAL EVENT INTERVIEW (BEI), ASSESSMENT AND DELIBERATION FOR VACANT ADMINISTRATIVE AIDE VI AND ADMINISTRATIVE AIDE IV POSITIONS

DATE: December 09, 2025

The HRM Promotion and Selection Board will conduct an Orientation, Written/Skills Test, BEI, Assessment, and Review of the application documents on December 11, 2025 from 8:00 AM to 5:00 PM at the Schools Division Office Conference Hall, Malusak, Boac, Marinduque for the following positions:

- a. Administrative Aide VI
- b. Administrative Aide IV

All applicants for the said positions are expected to attend the aforementioned activity and be at the venue before the scheduled time.

Attached is the list of qualified applicants.

Immediate dissemination of the contents of this Memorandum is desired.



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Qualified Applicants for Administrative Aide VI

KATHERINE S. ASIS, RPM
ANNALYN G. BALISA
ZAILLEN ANNE M. JASMIN
MAYBEL M. JINAHON
JESSE M. LABAYNA
BEA D. LABOG
JEAN A. LAROSA
JOHN WILFRED L. LAYLAY
ROCHELLE L. LAZO
MARIDETTE M. LOTO
MARA M. MALCO

JOSE M. MANAY III
ROMNICK L. MANSALAPUS
CARLA JANE L. MONTIANO
CHRISTINE R. PAEZ
LORRAINE MITCH H. PENTENIO
DENNIS R. REMOLIN
LHARMAY F. REY, RSW
FE R. SUBAAN
AILEEN S. SAEZ
ARRIANNE R. UMALI

Qualified Applicants for Administrative Aide IV

MARK IAN C. ARELLANO
ANNALYN G. BALISA
WILFRED M. BUGARIN
SHANE NICOLE M. CALUPIG
JOBE C. CEBU
MARY ADELAINE DAGUMAN
LYZA MARIE T. DE CHAVEZ
RANELLA IRA MAE B. GAAN
JELYN L. ILAO
AILENE E. JABAT
RHEA L. JALOTJOT
HANNAH M. JANDUSAY
GERALDINE JAQUECA
ANNIE LIZA S. JARABE
MAYBEL M. JINAHON
JONATHAN S. JINANG
REANN MARIZ L. LACERNA
JEAN A. LAROSA
JOHN WILFRED L. LAYLAY
ROCHELLE L. LAZO
MARIDETTE M. LOTO
RHEALYN Y. LOTO
MARY KAYE M. LUMALANG
CHRISTINE E. LUZ
NIKKI MAE H. MABUTI
MARY ANN L. MACUNAT
KARISSMA CLARE L. MAGCAMIT
MILABEL M. MALABANA
MARIAN M. MALANGIS
MARYLYN M. MALAYLAY
ANA CARISSA M. MALICSI

JOSE M. MANAY III
XYZAA JOY M. MARCIANO
FLORINEL M. MARTICIO
MARIA CONCEPCION M.
MARTILLANO
LORETO C. MASCARIÑAS, JR.
KEITH RICHARD M. MATAYA
ROMMEL L. MEDALLON
ANGELINE P. MERCADER
MANETH M. MIRAMBIL
LORENCE M. MONTEREY
NOLIEBOY M. MONTIANO
REYMARK P. MORALES
ANNA ROSE J. MORONG
VIRGINIA M. NIEVA
EVERLEEN JOY S. PALATINO
MICAH ELLA R. PATAL
LORRAINE MITCH H. PENTENIO
BRENZ AXEL M. RABI
IRENE JEAN D. RADOVAN
EUBERN L. RAMIRO
VERNARDITA M. REGIO
SARAMEL L. SADIM
SHERNAN L. SAMARITA
CHARMINE M. SAPORNA
JOHN ELMAR R. TAGBAGO
KAILA N. TEJONES
NOBEL JOY M. TUMALIWAN
ARRIANNE R. UMALI
LLOYD IVAN S. VILLANUEVA